


# Sixways Stadium Covid-19 Risk Assessment

<b>Risk Assessment Number:</b> RA0088	<b>Date Of Initial Assessment:</b> 07/05/2020	<h2 style="color: red;">COVID – 19</h2> <p>This Risk Assessment is specifically focussed on assessing the risk of Covid – 19. The aim in assessing the risk is to establish appropriate control measures to</p> <ol style="list-style-type: none"> <li>1. ensure the health and safety of all Staff, Contractors and Visitors to Sixways.</li> <li>2. reduce the spread of the virus.</li> </ol> <p>The control measures set out are aimed at enabling the safe return to work of staff and contractors whilst conducting duties or works whilst at Sixways. Due to the rapidly evolving nature of Covid – 19 this document continues to be a live interpretation of the relevant guidance as advised by the UK Government. It aims to establish robust protocols based on that information which will be regularly reviewed as guidance evolves and the government updates its advice and approach to tackling Covid – 19. It is proposed that a bi-weekly review of the established protocols be carried out with the nominated group or on officially updated guidance.</p>	 <b>WORCESTER WARRIORS</b>
<b>Task / Work Activity / Work Area Assessed:</b>  Stadium; Return to Operations	<b>Assessment carried by:</b>  Gené Willis Head of Stadium Operations & Covid Manager		

## Risk Rating Matrix

The following matrix is used in the completion of this risk assessment:

Probability	5	5 - M	10 - H	15 - H	20 - H	25 - H
	4	4 - L	8 - H	12 - H	16 - H	20 - H
	3	3 - L	6 - M	9 - H	12 - H	15 - H
	2	2 - L	4 - L	6 - M	8 - M	10 - H
	1	1 - L	2 - L	3 - L	4 - L	5 - M
		1	2	3	4	5
		Severity				

Severity					Likelihood					Risk Rating Severity X Likelihood		
5	4	3	2	1	5	4	3	2	1	High	Medium	Low
Multiple Death or Very Serious Injury	Single Death or Very Serious Injury	Serious Injury	LTI (Lost Time Injury)	Minor Injury / First Aid	Certain	Very likely	Likely	Unlikely	Remote	HIGH - Immediate Action / Further Controls Needed	MEDIUM - Review required for subsequent event days	LOW - no additional action required

Persons affected by the Activity	Identified Hazards and hazardous events	Control Measures (where control measures are not in place they must be put to the bottom as a further control measure and the likelihood and risk rating increased)	RISK RATING AFTER CONTROLS ARE PUT IN PLACE			
			Severity	Likelihood	Risk Rating	Further action required Yes/No
Staff	Exposure to infected persons (colleagues)	<p>Staff have a clear line of contact to the Covid Manager, HR or their Line Manager to raise any concerns about returning to work.</p> <ul style="list-style-type: none"> <li>• Continue to social distance and wear a mask indoors where possible.</li> <li>• Take your temperature on entry to the stadium (with contactless thermometers in reception and at clock in area)</li> <li>• Go fully paperless where possible.</li> <li>• Each member of staff is responsible for cleaning their own desk at the end of their shift.</li> <li>• Maintain excellent hygiene - hand sanitiser, hand washing &amp; cleaning of communal work surfaces &amp; business tools (printers etc).</li> <li>• Avoid cross contamination from personal cups etc and wash them after you have used them.</li> <li>• Follow self-isolation protocols if symptoms new detected</li> <li>• Use stairs where possible, not lifts.</li> <li>• Lateral Flow Test minimum twice a week as per Government Guidelines</li> <li>• Where possible - ventilate work areas.</li> <li>• Answer SWAPP Covid screening questions and record temperature prior to entry to the stadium</li> </ul>	4	2	8	No
Players and Rugby Staff	Exposure to infected persons (colleagues)	<ul style="list-style-type: none"> <li>• As above plus:</li> <li>• Medical protocols to be strictly adhered to</li> <li>• PPE to be used as and when required</li> <li>• No spitting on the pitch</li> <li>• Thermal Imaging camera installed in High Performance Centre</li> </ul>	4	2	8	No

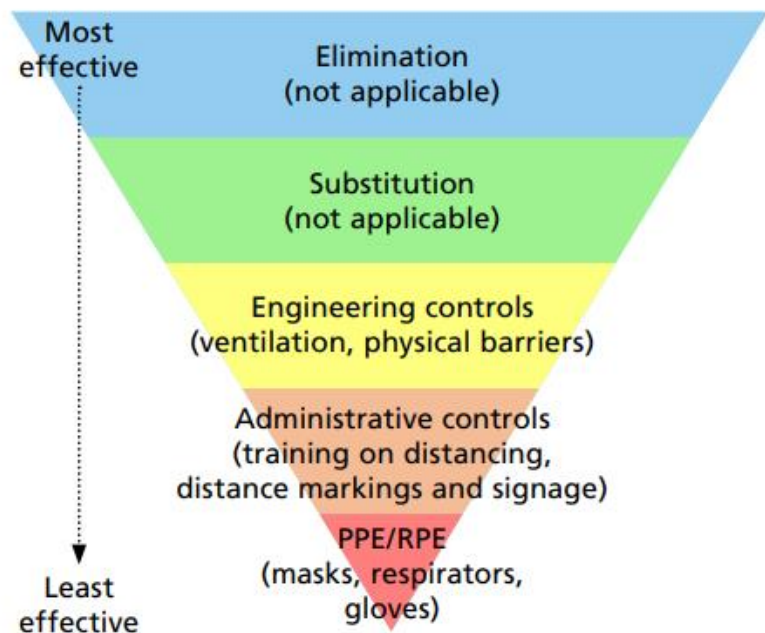
		<ul style="list-style-type: none"> <li>• Where possible all training should be done outside, where not possible remember to socially distance as much as possible.</li> <li>• Masks to be worn inside.</li> <li>• Maintain testing pool protocols.</li> <li>• Managed hot tub or sauna use.</li> <li>• Personal named water bottles only to be used.</li> <li>• All sessions (indoors and outdoors) to be filmed.</li> </ul>				
Public, contractors, staff	Contact with contaminated surfaces on entry / exit from office building	<ul style="list-style-type: none"> <li>• Access to hand sanitisers on entry / exit to operate external doors (where public can touch surfaces / door furniture used by staff).</li> <li>• Access to hand washing facilities (soap and water)</li> <li>• Use access routes / doors into building away from general public view where possible. Be alert to possible tail gating and ensure door closed / secured after entry / exit.</li> <li>• Receptionist / security to log people into the building.</li> <li>• No gloves to be worn unless authorised.</li> </ul>	4	1	4	No
All staff, Public and Contractors	Enhanced Cleaning Regimes	<ul style="list-style-type: none"> <li>• Increased cleaning regime instigated.</li> <li>• Regularly cleaning common touchpoints <ul style="list-style-type: none"> <li>○ Taps and washing facilities</li> <li>○ Toilet flush and seats</li> <li>○ Door handles and push plates</li> <li>○ Handrails on staircases and corridors</li> <li>○ Lift and hoist controls</li> <li>○ Food preparation and eating surfaces</li> <li>○ Keyboards, photocopiers, and other office equipment</li> </ul> </li> <li>• The staff carrying out cleaning duties to be provided with and wear appropriate PPE.</li> <li>• Cleaning materials readily available for staff to enable increased cleaning of areas used. i.e. on desks or in meeting spaces.</li> </ul>	4	1	4	No

Contractors	Exposure to infected person (public / others seeking to gain access)	<ul style="list-style-type: none"> <li>Contractors to sign Rules of Entry prior to coming into the stadium.</li> <li>Contractors must be pre-booked to be permitted on site, even if they have signed the rules.</li> <li>Contractors to ensure work vans and tools are clean and available for inspection at any time</li> <li>Receptionist / security to log people into the building.</li> </ul>	4	2	8	No
Public, contractors, staff	Handling incoming post / packages & deliveries	<ul style="list-style-type: none"> <li>Single point of entry for all goods, parcels and post</li> <li>Wash hands where possible (sanitise if not) after handling parcels and post.</li> <li>Use of radios to ensure communication is maintained.</li> </ul>	4	2	8	No
Public, contractors, staff	Emergency (unplanned) situation	<ul style="list-style-type: none"> <li>Maintain supply of face masks, face shields, nitrile gloves &amp; aprons.</li> <li>Ensure suitable and appropriate disposal methods for all PPE – double bagged and held for 72 hours before disposal.</li> <li>Provide staff awareness to deal with unexpected access.</li> </ul>	5	1	5	No
Staff	Lone working- first in / last out and lone travel	<ul style="list-style-type: none"> <li>Avoid where possible single person leaving / arriving - wait in car for colleague (both upon arrival and departure from office).</li> <li>Maintain buddy system (sharing of contact details &amp; contact to come “safe”) when working alone.</li> </ul>	4	2	8	No
Contractors, staff	Fire & emergency response	<ul style="list-style-type: none"> <li>Maintain provision of Fire Wardens and First Aiders in line with number of staff likely to attend.</li> <li>Brief staff on areas of office out of bounds (to maintain effective head count on evacuation) and other restrictions.</li> <li>Maintain clocking in / out protocols.</li> <li>Doors may NOT be wedged open.</li> </ul>	5	2	10	No

Staff	General office safety	<ul style="list-style-type: none"> <li>• Stagger staff arrivals and departures.</li> <li>• Use rota (to rotate days in the office)</li> <li>• Utilise executive boxes and other stands for staff to work in where necessary.</li> </ul>	4	1	4	No
Public, contractors, staff	Meetings & Conferences	<ul style="list-style-type: none"> <li>• Masks and social distancing encouraged.</li> <li>• Staff serving food and drinks should continue to wear a face covering.</li> </ul>	5	1	5	No
Public, contractors, staff	Events	<ul style="list-style-type: none"> <li>• All contractors and concessions to sign the contractor rules.</li> <li>• Event organisers to supply Risk Assessment to ensure compliance.</li> <li>• Attendees given instruction (via social media or ticket info) of the stadium regulations prior to entering the site.</li> <li>• Sixways Stadium is a cashless site, electronic payments only.</li> <li>• All attendees to come through the turnstiles to maintain a full count on site.</li> <li>• Hand sanitisers to be available on entry, around the stadium and at each concession stand.</li> <li>• CCTV on hand at all times.</li> <li>• Police and environmental enforcement to be informed prior to any larger events.</li> </ul>	5	1	5	No







The basis of our approach will be to use the most effective control measure working through the following hierarchy.

Covid-19 hierarchy of control



Hierarchy of Control		Examples
1	<b>Eliminate the hazard.</b>	<i>Continued home working to all but essential staff. Reducing staff's exposure will eliminate/ reduce the risk posed to everyone.</i>
2	<b>Substitute with less hazardous processes, operations, materials, or equipment.</b>	<i>Increased cleaning regime, regularly clean common touchpoints. Rearrange tasks to enable them to be done by one person, or by maintaining social distancing measures (2 metres) . Staged return, with limited nos, Stairs should be used in preference to lifts, one-way systems in operation, no hot desking.</i>
3	<b>Use engineering controls and reorganisation of work.</b>	<i>Consideration to entry/ exit arrangements, site flow, windows open fresh air circulation, additional ventilation (primarily in enclosed spaces), mechanical aids to reduce worker touch points i.e. doors being held open.</i>
4	<b>Use administrative controls, including training.</b>	<i>Briefing notes on protocols adopting, signage to promote best practice - handwash hygiene, social distancing markers on ground at potential queuing areas/ strategic points.</i>
5	<b>Use adequate personal protective equipment.</b>	<i>Face masks should be worn in enclosed spaces or when social distancing unable to be maintained, single use PPE should be discarded appropriately. Appropriate PPE should be used determined on the task. Equipment to be cleaned prior to use.</i>

## RISK ASSESSMENT REVIEWS

Risk Assessment Reviewed by: <b>VERSION 1</b>		Risk Assessment Reviewed by: <b>VERSION 2</b>	
Date:	07/05/2020	Date:	22/05/2020
Comments:	New Risk Assessment	Comments:	Updates added and uploaded to Website
Next Suggested Review Date:	22/05/2020	Next Suggested Review Date:	05/06/2020
Risk Assessment Reviewed by: <b>VERSION 3</b>		Risk Assessment Reviewed by: <b>VERSION 4</b>	
Date:	12/06/2020	Date:	29/07/2020
Comments:	Updates to Thermal Imaging & Stage 1	Comments:	General Updates and uploaded
Next Suggested Review Date:	03/07/2020	Next Suggested Review Date:	17/08/2020
Risk Assessment Reviewed by: <b>VERSION 5</b>		Risk Assessment Reviewed by: <b>VERSION 6</b>	
Date:	17/09/2020	Date:	13/10/2020
Comments:	Updated and added Events	Comments:	Updated new Govt Guidelines
Next Suggested Review Date:	31/10/2020	Next Suggested Review Date:	20/11/2020

Risk Assessment Reviewed by: <b>VERSION 7</b>	<i>epwuis</i>	Risk Assessment Reviewed by: <b>VERSION 8</b>	<i>epwuis</i>
Date:	09/11/2020	Date:	02/12/2020
Comments:	New Lockdown Measures	Comments:	Tier 2 Update
Next Suggested Review Date:	02/12/2020	Next Suggested Review Date:	16/12/2020 (if Tiering changes)
Risk Assessment Reviewed by: <b>VERSION 9</b>	<i>epwuis</i>	Risk Assessment Reviewed by: <b>VERSION 10</b>	<i>epwuis</i>
Date:	11/01/2021	Date:	12/04/2021
Comments:	Lockdown 3.0 measures	Comments:	Roadmap to Return Stage 2
Next Suggested Review Date:	12/04/2021	Next Suggested Review Date:	17/05/2021
Risk Assessment Reviewed by: <b>VERSION 11</b>	<i>epwuis</i>	Risk Assessment Reviewed by: <b>VERSION 12</b>	<i>epwuis</i>
Date:	17/05/2021	Date:	19/07/2021
Comments:	Roadmap to Return Stage 3	Comments:	Covid Restrictions Lifted
Next Suggested Review Date:	21/06/2021	Next Suggested Review Date:	TBC



Risk Assessment Reviewed by: <b>VERSION 13</b>	<i>epwuis</i>	Risk Assessment Reviewed by: <b>VERSION</b>	
Date:	20/12/2021	Date:	
Comments:	Updated, slight enhanced protocols	Comments:	
Next Suggested Review Date:	02/12/2020	Next Suggested Review Date:	
Risk Assessment Reviewed by: <b>VERSION</b>		Risk Assessment Reviewed by: <b>VERSION</b>	
Date:		Date:	
Comments:		Comments:	
Next Suggested Review Date:		Next Suggested Review Date:	
Risk Assessment Reviewed by: <b>VERSION</b>		Risk Assessment Reviewed by: <b>VERSION</b>	
Date:		Date:	
Comments:		Comments:	
Next Suggested Review Date:		Next Suggested Review Date:	